

# **REPORT ON CORPORATE GOVERNANCE**

Corporate governance is about enabling organisations to achieve their goals, control risks and assuring compliance. Good corporate governance incorporates a set of rules that define the relationship between stakeholders, management and the board of directors of a company and influence how the company is operating. To succeed in the long-term, companies need to build and maintain successful relationships with a wide range of stakeholders. These relationships will be successful and enduring if they are based on respect, trust and mutual benefit. Accordingly, a company's culture should promote integrity and openness, value diversity and be responsive to the views of shareholders and wider stakeholders.

PTC's corporate governance practices are in many ways value based, since they stem from our ideals and our Company's spirit. Around these are our policies and guidelines, along with external regulations, which provide a framework that states clearly how we conduct ourselves in relation to the world around us. Briefly, PTC's strength can be described as a simple, down-to-earth, cost-conscious, and entrepreneurial corporate culture that focuses on teamwork, our belief in people and constant improvement. Sustainability is well integrated into every part of our business and forms a natural part of our employees' everyday life.

The four pillars of our Corporate Governance philosophy have always been corporate fairness, fiscal accountability, disclosure and complete transparency.

The board of directors believe that good governance cannot be imposed; it must emerge from the culture of an organization and the tone for this must be set by the top management. Establishing the corporate culture, and the values by which

executives throughout our organisation will behave, is one of the board's highest priorities. This translates and permeates into every relationship of the Company, whether it be with investors, employees, customers, suppliers, regulators, local communities or other constituents.

In order to fulfil its responsibilities and to discharge its duty, the Board of Directors follows the procedures and standards that are set forth in Corporate Governance code. The governance practices followed by the Company are continuously reviewed and the same are benchmarked to the best governed companies.

#### **Board of Directors**

#### Size and composition of the board

PTC has an effective mix of Executive Directors, Non-Executive Directors and Independent Directors in order to maintain the Board's independence and separate the functions of governance from the day to day management activities. The board of directors of the Company consists of ten (10) directors out of which five (6) are Non-Rotational directors (including Independent directors and Managing Director) and four (4) are Rotational directors. The composition of the board is in compliance with Regulation 17 of the SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015. The board periodically evaluates the need for change in its composition and size.

The Company has issued formal appointment letters to the Independent Directors as required by Regulation 46 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 ("Listing Regulations").

Name of Director	Age	Other directorships held	Number of Committee Membership in domestic public companies (including this company)				
			As Chairman	As Member			
Executive Directors, Non-Independ	Executive Directors, Non-Independent						
Sachin Agarwal	49	7	3	1			
Priya Ranjan Agarwal	62	2	-	1			
Alok Agarwal	59	2		4			
Ashok Kumar Shukla	53	-	-				
Smita Agarwal	45	6	-	1			

#### Composition of the board, and directorships held on March 31, 2021



#### **Non-Executive Directors, Independent**

Dr. Rakesh Chandra Katiyar	65	1	3	2
Ajay Kashyap	72	4	-	2
Krishna Das Gupta	78	4	4	6
Brij Lal Gupta	69		-	4
Vishal Mehrotra	49		-	

# Note:

- 1. Directorship of directors in other companies also includes directorship in Private Limited Companies.
- 2. Non-Executive Directors of the Company do not hold any securities of the Company.
- 3. Familiarization program imparted to Independent Directors of the Company can be found at www.ptcil.com
- 4. There is no change in the directorship of the company during the financial year 2020-21.

# A brief profile of the directors is given below:

#### **Sachin Agarwal**

Mr. Sachin Agarwal, the Managing Director of PTC Industries Limited was born in Lucknow, UP where he spent his early years. He has done his MBA in Operations from the University of Tulsa, Oklahoma and has an M. Sc in Finance from Boston College, Massachusetts. He also co-founded e.Soft Technologies Limited, a software company with offices in Lucknow, Mumbai and New York. Sachin's determination led PTC to shed its mantle as just another foundry and become a world class leader in its domain as he worked extensively on the development of new technologies and metallurgies for production of critical metal components. Sachin's passion has been to bring about a real change in the future of manufacturing for metal parts and create a unique capability within the country for manufacture of components which were erstwhile never being sourced from a country like India. His resolve led to a number of new initiatives in the company including the acquisition of the Replicast® technology, the development of new path breaking technologies like forgeCAST<sup>™</sup>, RapidCast<sup>™</sup>, PowderForge, etc, and the setup of a capability to manufacture metal components at par with the best in the world. Due to his efforts, PTC became the only foundry in India to successfully indigenize the Replicast® technology and received the 'National Award for R&D Efforts in Industry' by DSIR which was presented to Mr. Sachin Agarwal by Dr. Krishnamurthy and Dr. Mashelkar, renowned personalities in the field of science and technology and advisors to the Prime Minister at that time.

Sachin took some critical decisions like divesting out of nonvalue added, non-critical kind of businesses; consciously shifting the focus of the business to more demanding, difficultto-manufacture and critical-to-performance parts at a time when the company's reliance on a few select customers was very high. He also braved the downturns in both the domestic and global economic environments at a time when a decision to invest further into technology and capability development required considerable courage and conviction.

Sachin is Chairman of the Society for Indian Defence Manufacturers, Uttar Pradesh and is leading the effort to align industry and government initiatives to build a strong ecosystem for Defence manufacturing in the State. He is also the Past Co-chairman of the CII Northern Region Defence and Aerospace Committee and Past Chairman for CII in UP and in this role he has worked tirelessly to showcase UP in many parts of the country. He was recognized for his achievements in a publication 'Small Big Bang' by Indian Institute of management (IIM) where he was recognized for his significant contribution to industry and his leadership qualities. He was also featured in Forbes India as leading one of the "16 Hidden Gems" of the country. In association with CII, he has been working towards policy advocacy for the industry. Within his own organisation also, he institutes various welfare funds for the benefit of his workers thus providing support to them in times of need for education and their medical needs. He is committed to bringing an improvement in the lives of all the members of his company through creation of a better and safe work environment and better quality of life.

#### Priya Ranjan Agarwal

Mr. Priya Ranjan Agarwal joined PTC in 1992 and has been working with the company for the last 29 years. He is a Wholetime director on the Board of the Company. He has made a substantial contribution in creation of a wide base of customers in the domestic market. Mr. Priya Ranjan Agarwal is a Bachelor of Engineering (Mechanical).

He is primarily responsible for business development in key infrastructure projects and domestic marketing activities and has contributed largely for PTC to become a well known and respected name in the country. He continues to lead PTC's marketing efforts by working tirelessly with government and non-government organizations. He has been instrumental in the execution of several large project orders received by PTC from domestic customers and the Indian government.

#### **Alok Agarwal**

Mr. Alok Agarwal began working with PTC Industries in 1994, nearly 27 years ago. He is a Whole-time director designated as an Executive Director on the Board of the Company. Mr. Alok Agarwal has done his B.Tech from a premiere engineering institution, the Indian Institute of Technology (IIT), Kanpur.

Over the years, he has held various senior positions in the Production, Quality, Technical and Co-ordination areas. Being a person with a strong penchant for analytical work and high technology skills, he manages the operational and quality related aspects of the business. He has done extensive work in improving the quality standards in the Plants and obtaining various ISO and other quality certifications for the Company. His responsibilities also include Environment, Health and Safety compliances for the Company.

# **Smita Agarwal**

Ms. Smita Agarwal, Director and Chief Financial Officer, PTC Industries Limited qualified as a Chartered Accountant in 1997 and has worked with Price Water house Coopers in their New Delhi and London offices between 1994 to 1998. Smita has also completed her Diploma in Information Systems Audit from ICAI. Smita has successfully led various initiatives and projects at PTC including the infusion of an FDI investment into the company in 2013 and its listing on the Bombay Stock Exchange in 2015. She was also the winner of the 2017 Women Achiever Awards by LMA in the corporate category. Recently, she was also recognised by NITI Aayog as one of the top 60 women entrepreneurs in the country at their Women Transforming India Awards 2018.

She is the National Chairperson of CII Young Indians, India's premiere youth organisation with over 3,800 members in 55 cities across India and in this role works to create widespread impact towards nation building and youth leadership in the country. She has served as Chairperson for CII Young Indians Northern Region, Project Masoom and their Lucknow Chapter and worked on creating social awareness in the country

through many programs, workshops and awareness activities. She is also a member of the CII National Council and the CII UP State Council.

#### **Ashok Kumar Shukla**

Mr. Ashok Kumar Shukla joined PTC in 2003 and has been working with the Company for the last 17 years in various capacities. He has taken up the position of an Executive Director of the Company around 2 years back. Mr. Shukla is a Bachelor of Technology (Mechanical) and has over 30 years of experience in the foundry industry with a specialization in investment castings. He has extensive experience working in many leading engineering and foundry-based companies and has an exceptional skill set for manufacturing and production management.

He has made a substantial contribution for the implementation and achieving business plan directives, implementation of policy matters, boundary management, charting growth plans, increasing production, assets capacity and flexibility, while minimizing unnecessary costs and maintaining current quality standards in respect of the Mehsana Plant.

#### Ajay Kashyap

Mr. Ajay Kashyap joined PTC in April 2007 and is an Independent Director on the Board of the Company. He is also a director on the Board of various other companies. Mr. Kashyap is a Bachelor in Technology (Chemistry) and has a Masters in Science (Chemistry). He has vast experience in the engineering Industry. Mr. Kashyap brings a lot of knowledge, capability and insight into the management of the company and takes a keen interest in supporting ideas and initiatives for overall improvement in operational and financial processes.

#### Dr. Rakesh Chandra Katiyar

Dr. Rakesh Chandra Katiyar joined PTC in April 2007 and is an Independent Director on the Board of the Company. His educational qualifications include M.Com, Ph.D, FICWA, D.Litt. and he is a professor at the Chatrapati Sahuji Maharaj University, Kanpur. He is a well-known and respected person in his field.

#### Krishna Das Gupta

Mr. Krishna Das Gupta joined the Company in July 2008 as an Independent Director on the Board. His educational qualifications include M.Com, LLB, M.Phil and Masters in Public Administration. Mr. Gupta is an Ex Chief Commissioner of Income-Tax with the Government of India. He is a director on the Board of various other companies.

#### **Brij Lal Gupta**

Mr. Brij Lal Gupta's educational qualifications include B.Sc from Meerut University, IRDA and CAIIB. Mr. Brij Lal Gupta has retired as General Manager from Punjab National Bank after 42 years



of experience in banking. He holds the position of panel head in the interview board of IBPS and serves as guest faculty in various Bank Training Colleges. He is presently also associated as Business Associate with BRICK (Risk Rating company). His experience includes the areas of sales, marketing operations, control, strategic planning and banking operations, recovery in NPAs.

# Mr. Vishal Mehrotra

Mr. Vishal Mehrotra is an advocate by profession and has 23 years of experience of practice before Registration authorities, Revenue authorities, Commercial Tax authorities, Income Tax authorities, Appellate authorities and Hon'ble High Court. He is based in Lucknow (U.P.) and dealing in legal matters of leading private companies, non corporate houses and renowned individuals.

# The following table gives the details of the numbers of board meetings attended and attendance at last Annual General Meeting (AGM).

Name of directors	Director Identification	Number of Board Meeting during the year		Attendance at Last AGM held on 28 <sup>th</sup> September 2020	
	Number	Held Attended			
Sachin Agarwal	00142885	4	4	Present	
Priya Ranjan Agarwal	00129176	4	3	Present	
Alok Agarwal	00129260	4	4	Present	
Ashok Kumar Shukla	08053171	4	4	Present	
Smita Agarwal	00276903	4	4	Present	
Dr. Rakesh Chandra Katiyar	00556214	4	4	Present	
Ajay Kashyap	00661344	4	3	Absent	
Krishna Das Gupta	00374379	4	4	Present	
Vishal Mehrotra	08535647	4	3	Present	
Brij Lal Gupta	06503805	4	4	Present	

The board met four times during the financial year ended 31st March, 2021 and the attendance of each director in board meeting is as under:

Name of Directors		Dates of Board Meetings in 2020-21					
	27th June, 2020	4th August, 2020	05th November, 2020	12th February 2021			
Sachin Agarwal	✓	$\checkmark$	✓	✓			
Smita Agarwal	✓	✓	✓ _	$\checkmark$			
Priya Ranjan Agarwal	✓	✓	✓				
Alok Agarwal	✓	✓	✓	✓			
Ashok Kumar Shukla	✓	✓	✓	✓			
Ajay Kashyap	~	✓		✓			
Dr. Rakesh Chandra Katiyar	✓	✓		✓			
Krishna Das Gupta	✓	✓	✓	✓			
Vishal Mehrotra	-	✓	✓	✓			
Brij Lal Gupta	~	~	✓	✓			



# **Committees of the Board**

There are eight Committees of the board, viz. Audit Committee, Nomination and Remuneration Committee, Stakeholders Relationship Committee, Project Monitoring and Environment Committee, Corporate Social Responsibility Committee, Banking Committee, Risk Management Committee and Listing Committee. The details as to the composition, terms of reference, number of meetings and related attendance etc., of these committees are provided hereunder:

# AUDIT COMMITTEE

# Composition

The Audit Committee comprises five members (3 Independent-Non-Executive and 1 Executive Director). The composition and attendance of the Audit Committee is as under:

SI.	Name	Category	Number of meetings during 2020-21		
No.			Held	Attended	
1.	Dr. Rakesh Chandra Katiyar	Chairman, Independent Director	4	4	
2.	Brij Lal Gupta	Member, Independent Director	4	4	
3.	Krishna Das Gupta	Member, Independent Director	4	4	
4.	Smita Agarwal	Executive Director	4	4	
5.	Anuj Nigam Company Secretary & Compliance Officer (till October 30, 2020)	Secretary to the Committee	4	2	
6.	Pragati Gupta Company Secretary & Compliance Officer	Secretary to the Committee	4	NA	

Note: Mr. Anuj Nigam has resigned from the close of working hours of October 30, 2020. Mrs. Pragati Gupta was appointed as Company Secretary & Compliance Officer w.e.f. February 12, 2021 in place of Mr. Anuj Nigam.

The scope, activities and terms of reference of the Audit Committee is as set out in Regulation 18 read with Part C of the Schedule

Il of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 and section 177 of the Companies Act, 2013.

# **Terms of Reference**

- a) To oversee the Company's financial reporting process and the disclosure of its financial information to ensure that the financial statements are correct, sufficient and credible.
- b) To recommend for appointment, remuneration and terms of appointment of auditors of the Company and approve payment to statutory auditors for any other service rendered by the statutory auditors.
- c) To review the annual financial statements and auditor's report thereon before submission to the board for their approval.
- d) To review the quarterly, half-yearly financial results of the Company before submission to the board.
- e) To review the statement of uses / application of funds raised through an issue (public, rights or preferential) and make appropriate recommendations to the board in this

# regard.

- f) To review and monitor the auditors' independence and performance and effectiveness of the audit process.
- g) To approve or to make any subsequent modification of transactions of the Company with related parties.
- h) To review the functioning of the whistle blower mechanism.
- i) To evaluate internal financial controls and risk management systems.
- j) To monitor the end use of funds raised through public offer, etc, if any.
- K) To review the adequacy of the internal audit function with respect to competence and capability of the internal auditor, reporting structure and frequency of internal audit.
- To discuss with the internal auditor his findings relating to various functions of the company and follow up thereon.
- m) To hold periodic discussions with the statutory auditors and internal auditors of the Company concerning the



accounts of the Company, scope of audit and observations of auditors, etc.

# Nomination and remuneration committee

# Composition

The Nomination and Remuneration Committee comprises three directors (all are Independent, Non-Executive directors). The Composition and attendance of the Nomination and Remuneration Committee is as under:

	Name	Category	Number of meetings during 2020-21	
			Held	Attended
1.	Krishna Das Gupta	Chairman, Independent Director	2	2
2.	Brij Lal Gupta	Member, Independent Director	2	2
3.	Dr. Rakesh Chandra Katiyar	Member, Independent Director	2	2
4.	Anuj Nigam Company Secretary & Compliance Officer (till October 30, 2020)	Secretary to the Committee	2	1
5.	Pragati Gupta Company Secretary & Compliance Officer	Secretary to the Committee	2	NA

Note: Performance Evaluation of Independent Directors is carried by standards in relation to the Company and its business. The evaluation criteria are self adopted by Committee which includes, Quality and knowledge of the Independent Directors, integrity and industry knowledge, understanding the business and attributed risk, process and procedures, involvement in the oversight of

the financial reporting process including internal controls and oversight of audit functions, etc.

# **Terms of Reference**

- a) To recommend to the board the set up and composition of the board and its committees. This committee will periodically review the composition of the board with the objective of achieving an optimum balance of size, skills, knowledge, independence and experience.
- b) To recommend to the board the appointment or reappointment of directors, key managerial personnel (KMPs) and executives appointed one level below the board.
- c) To devise a policy on board diversity.

- d) To review the performance of every director after considering the Company's performance, and to assist the board and the independent directors in evaluation of performance of the board, its committees and individual directors.
- e) To make recommendations to the board about the remuneration policy including salary, perquisites and commission to be paid to the directors, KMPs and executives one level below the board.
- f) To finalize the remuneration, including salary, perquisites and retirement benefits, of the directors and KMPs and to oversee the remuneration paid to them on an annual basis.
- g) To introduce and oversee a familiarization program for the directors.

h) Perform such duties and responsibilities as may be consistent with the charter of the committee.

Name	Salary	Contribution to funds	Sitting fees	Perquisite/ Commission	Total
S <mark>ac</mark> hin Agarwal	7,507,436	306,360	-	50,46,347	1,28,60,143
Priya Ranjan Agarwal	4,969,262		-	28,800	4,998,062
Alok Agarwal	3,319,485	198,720	-	28,800	3,547,006
Ashok Kumar Shukla	3,955,538	288,288	-	2,766,224	7,010,050
Smita Agarwal	2,834,692	287,100		28,800	3,150,592
Ajay Kashyap	-	-	27,000		27,000
Krishna Das Gupta			64,000		64,000
Rakesh Chandra Katiyar	-		61,000	-	61,000
Brij Lal Gupta	-		82,000		82,000
Vishal Mehrotra	-		21,000		21,000

# Remuneration of directors for the Financial Year 2020-21

Non-Executive directors of the Company are only entitled for sitting fees and reimbursement of other ancillary expenditure incurred for attending the meeting of board of directors or committee thereof, in which director is inducted as member.

# STAKEHOLDERS RELATIONSHIP COMMITTEE

# Composition

The Stakeholder Relationship Committee comprises four directors (3 Independent, Non-Executive and 1 Executive director). Composition and attendance of the Stakeholders Relationship Committee is as under:

SI. No.	Name	Category	Number of meetings during 2020-21		
			Held	Attended	
1.	Dr. Rakesh Chandra Katiyar	Chairman, Independent Director	1	1	
2.	Sachin Agarwal	Member, Executive Director	1	0	
3.	Krishna Das Gupta	Member, Independent Director	1	1	
4.	Ajay Kashyap	Member, Independent Director	1	0	
5.	Anuj Nigam Company Sec-retary & Compliance Officer (till October 30, 2020)	Secretary to the Committee	1	0	
6.	Pragati Gupta Company Secretary & Compliance Of-ficer	Secretary to the Committee	1	NA	

# **Terms of Reference**

The Stakeholder Relationship Committee was formed to look into matters related to transfer of shares, redressal of grievances of investors related to transfer or credit of shares, issue of duplicate share certificates, dividends, non-receipt of notices or annual reports and other related matters.

The details pertaining to the number of complaints received and responded and the status thereof during the financial year ended March 31, 2021 are as under:

No. of complaints received from the shareholders	1	
No. of complaints solved to the satisfaction of the shareholders	1	



No. of complaints pending	0
Physical Share Transfers (from April 1, 2020 to March 31, 2021)	
No. of shares transferred / transmitted	Nil/Nil
No. of shares pending for transfer	Nil
Pending due to Exchange of Counter Receipts (CR) to share certificates	NA

There are 73,780 equity shares against which shareholders have not claimed share certificates in lieu of the Counter Receipts (CR) aggregating to 1.41% of the total paid-up equity share capital of the Company.

# **Project Monitoring and Environment Committee**

# Composition

The Project Monitoring and Environment Committee comprises four directors (2 Independent Non-Executive and 2 Executive Directors). Composition and attendance of Project Monitoring and Environment Committee is as under:

SI. No.	Name	Category	Number of meetings during 2020-21	
			Held	Attended
1.	Sachin Agarwal	Chairman, Executive Director	1	1
2.	Alok Agarwal	Member, Executive Director	1	1
3.	Ajay Kashyap	Member, Independent Director	1	1
4.	Krishna Das Gupta	Member, Independent Director	1	1
5.	Anuj Nigam Company Secretary & Compliance Officer (till October 30, 2020)	Secretary to the Committee	1	1
6.	Pragati Gupta Company Secretary & Compliance Officer	Secretary to the Committee	1	NA

# **Terms of Reference**

The Project Monitoring Committee oversees and monitors the progress of large capital expenditures and projects being implemented by the Company. It approves placement of large orders of equipment, plant and machinery relating to the projects and monitors their execution. It also assesses the impact of the operations of the Company on the environment and initiates steps for the identification of potential issues and provision of support in setting a direction for improvements. It also takes on account matters pertaining to new projects for its smooth implementation.

# CORPORATE SOCIAL RESPONSIBILITY COMMITTEE

# Composition

The Corporate Social Responsibility Committee comprises four directors (2 Independent and 2 Executive director). The composition and attendance of the Corporate Social Responsibility Committee is as under:

SI. No.	Name	Category	Number of meetings during 2019-20		
			Held	Attended	
1.	Krishna Das Gupta	Chairman, Independent Director	2	2	
2.	Alok Agarwal	Member, Executive Director	2	2	

Financials

3.	Dr. Rakesh Chandra Katiyar	Member, Independent Director	2	2
4.	Smita Agarwal	Member, Whole Time Director & CFO	2	2
5.	Anuj Nigam Company Secretary & Compliance Officer	Secretary to the Committee	2	1
6.	Pragati Gupta Company Secretary & Compliance Officer	Secretary to the Committee	2	NA

Note: If the amount spend by the company under sub section 5 of section 135 does not exceed Re. 50 Lakhs, the requirement under subsection 1 of section 135 for the constitution of the Corporate Social Responsibility Committee shall not be applicable and the function of the such committee provided under this section shall discharged by the Board. So, the committee have been dissolved w.e.f. April 01, 2021

# **Terms of Reference**

The Corporate Social Responsibility Committee has been formed as per section 135 of the Companies Act, 2013 read with Companies (Corporate Social Responsibility Policy) Rules, 2014. Its mandate includes formulating and recommending to the board of directors a corporate social responsibility (CSR) Policy, recommend the amount of expenditure to be incurred on eligible activities as per Schedule VII of the Companies Act, 2013, monitoring of CSR activities and overseeing the conduct of the Company with regard to its corporate and social obligations and its reputation as a responsible corporate citizen.

The Company's CSR policy can be accessed at the company's website www.ptcil.com.

# **BANKING COMMITTEE**

# Composition

The Banking Committee of the board comprises three directors (1 Independent and 2 Executive directors). The composition and attendance of the Banking Committee is as under:

SI. No.	Name	Category	Number of meetings held during 2020-21	
			Held	Attended
1.	Sachin Agarwal	Chairman, Managing Director	16	16
2.	Alok Agarwal	Member, Executive Director	16	16
3.	Brij Lal Gupta	Member, Independent Director	16	16
4.	Anuj Nigam Company Secretary & Compliance Officer (till October 30, 20210	Secretary to the Committee	16	4
5.	Pragati Gupta Company Secretary & Compliance Officer		16	NA

#### Terms of Reference

The Terms of Reference for Banking Committee was revised by the board in their meeting held on November 7, 2015. The revised Terms of reference are as follows:

- a) Approval of sanction letters and/or borrowings at a time or by cumulative sum as specified by the Board subject to fact that the Chairman of the Committee will place such approval at the subsequent meeting of the Board.
- b) Passing of resolution(s) for opening, closing and operation of bank accounts with present bankers of the Company viz., State Bank of India, Punjab National Bank, HDFC bank, Yes Bank or any of the banks in future.
- c) To authorise additions/deletions to the signatories pertaining to banking transactions.
- d) To approve investment of surplus funds for an amount as per the policy approved by the Board.
- e) To approve transactions relating to foreign exchange exposure including but not limited to forward cover and derivatives products.



f) Any approval and/or execution for day to day banking matters of the Company.

g) To attend to any other responsibility as may be entrusted by the Board to perform any activity within terms of reference.

# **RISK MANAGEMENT COMMITTEE**

# Composition

The Risk Management Committee comprises three directors (2 Independent and an Executive director). The composition of the Risk Management Committee is as under:

SI. No.	Name	Category		Number of meetings held during 2020-21	
			Held	Attended	
1.	Dr. Rakesh Chandra Katiyar	Chairman, Independent Director	1	1	
2.	Priya Ranjan Agarwal	Member, Executive Director	1	0	
3.	Brij Lal Gupta	Member, Independent Director	1	1	
4.	Anuj Nigam Company Secretary & Compliance Officer	Secretary to the Committee	1	NA	
5	Pragati Gupta Company Secretary & Compliance Officer		1	NA	

# Terms of Reference

To recommend to the board a risk management policy, to manage the risk of the Company mainly un-systematic risk and apprise the board regarding any noticeable and relevant risks which can have an adverse effect on the affairs of the Company.

# LISTING COMMITTEE

# Composition

The Listing Committee of the board was formed by the resolution passed in the meeting of the board of directors held on April 23, 2014. It comprises three directors. The composition of the Listing Committee is as under:

SI. No.	Name	Category	Number of m during 2	
			Held	Attended
1.	Sachin Agarwal	Chairman, Executive Director		_
2.	Alok Agarwal	Member, Executive Director	-	-
3.	Smita Agarwal	Member, Director and Chief Financial Officer	-	-

During the year no meeting was held of the Committee.

# **Terms of Reference**

To oversee and monitor all tasks in relation to the listing of equity shares of the Company at stock exchanges and the compliance of all the provisions of the Listing Agreement.

# INDEPENDENT DIRECTORS COMMITTEE

The statutory role of the Independent Directors Committee of the Board is to review the performance of the non-Independent Directors, including the Chairman of the Company, and the Board, and also to assess the quality, quantity and timeliness of flow of information between the Company management and the Board.

#### Composition

The Independent Directors Committee comprises all the Independent Directors of the Company, whose names are provided under the section 'Board of Directors and Committees' in the Report and Accounts.

#### **Meetings and Attendance**

# Details of Independent Directors Committee Meeting during the financial year

During the financial year ended 31st March, 2021, one meeting of the Independent Directors Committee was held.

# **BOARD EVALUATION AND TRAINING**

#### Familiarisation and training of board members

PTC believes that a Board, which is well informed and familiar with the Company and its affairs, can contribute significantly to effectively discharge its role of trusteeship in a manner that fulfils stakeholders' aspirations and societal expectations. In order to accomplish this, the Directors of the Company are updated on changes and developments in the domestic and global corporate and industry scenario including those pertaining to statutes, legislations and economic environment and on matters affecting the Company, to enable them to take well informed and timely decisions. Visits to Company facilities and plants are also organised regularly for the Directors to keep them updated about the operations and new ventures being taken up by the company. PTC, in order to keep its directors appraised with the developments in the industrial sector, arranges skill development programs for the directors from time to time. The Company also trains its board of directors regarding its business as well as the risk parameters of the business during the board meetings. Presentations are also made to educate the directors regarding their duties, responsibilities, powers and roles under various statutes.

#### Evaluating the performance of non-executive directors

The board evaluates the performance of non-executive directors and other directors of the Company. Further, the independent directors also evaluate the performance of non-independent directors in a separate meeting where non-Independent directors remain absent and the Nomination and Remuneration Committee also evaluates the performance of the Board as a whole, including the Executive Chairman of the Company in their meeting.

#### Whistle Blower policy

The company has established a vigil mechanism pursuant to the requirement under regulation 18 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations {SEBI (LODR) Regulations} & section 177 of the Companies Act, 2013 and adopted a 'Whistle Blower Policy' for employees and directors to report instances of unethical behaviour, actual or suspected fraud or violation of the Company's code of

conduct or ethics policy. The purpose of this policy is to provide a framework to promote responsible and secure whistle blowing. It protects employees wishing to raise concerns about serious irregularities within the Company. In line with this policy, no person is denied access to the chairman of the audit committee.

#### **General Body Meetings**

The date, time and venue of the last three Annual General Meetings of the Company are as follows:

AGM No.	Date	Time	Location	Special Resolution Passed
57 <sup>th</sup>	September 30, 2020	03:00 P.M.	Via Audio/Video Conferencing facility	Yes
56 <sup>th</sup>	September 28, 2019	03:00 P.M.	Registered Office	Yes
55 <sup>th</sup>	September 15, 2018	03:00 P.M.	Registered Office	No

**Postal Ballot**- During the year under report no resolutions were passed by shareholders through Postal Ballot. Resolutions passed through Postal Ballot, if any, will be taken up as and when necessary.

No Extraordinary General Meeting was held during the year under report.

# PTC CODE OF CONDUCT FOR PREVENTION OF INSIDER TRADING – 2019

The PTC Code of Conduct for Prevention of Insider Trading, approved by the Board of Directors, inter alia, prohibits trading in securities of the Company by Directors and employees while in possession of unpublished price sensitive information in relation to the Company.

# PTC CODE OF CONDUCT

**PTC** 

INDUSTRIES

The PTC Code of Conduct, adopted by the Board of Directors, is applicable to Directors, senior management and employees of the Company. The Code is derived from fundamental principles, viz. good corporate governance, good corporate citizenship and exemplary personal conduct in relation to the Company's business and reputation. The Code covers PTC's commitment to CSR and sustainable development, concern for occupational health, safety and environment, a gender friendly workplace, transparency and auditability, legal compliance and the philosophy of leading by personal example. The Code is available on the Company's corporate website.

# Disclosures

 Details of non-compliances, penalties and strictures by Stock Exchanges / SEBI / Statutory Authorities on any matter related to capital markets during the last three years:

There has been no instance of any non-compliance during the last three years by the Company on any matter under Securities and Exchange Board of India, any stock exchange or any other statutory authority related to the capital market.

2. Inter-se relationships between Directors and Key Managerial Personnel of the Company:

Sachin Agarwal, Chairman & Managing Director & Smita Agarwal, Whole Time Director & CFO are related as spouse.

- 3. Materially significant related party transactions which may have potential conflict with the interests of the Company at large: None
- 4. Material financial and commercial transactions of senior management, where they may have had personal interest, and which had potential conflict with the interests of the Company at large:

Your Company has not entered into any transaction of a material nature except transactions with related parties which have been given under notes to the financial statements as stipulated under Indian Accounting Standard (Ind AS) 24 and Annexure to the Director's report in Annexure I, with the promoters, directors, management, their subsidiaries or relatives etc. All transactions were carried out on an arm's-length basis and were not prejudicial to the interest of the Company.

- 5. Details of utilisation of funds raised through preferential allotment or qualified institutions placement: Not Applicable
- 6. None of the Directors of the Company has been debarred or disqualified from being appointed or continuing as a Director by SEBI / Ministry of Corporate Affairs / Statutory Authorities, which has also been confirmed by Messrs. Amit Gupta & Associates, Practising Company Secretaries.
- Confirmation by the Board with respect to the Independent Directors is provided in the Report of the Board of Directors & Management Discussion and Analysis, forming part of the Report and Accounts.
- 8. A certificate, by practising Company Secretary to the effect that none of the directors on the board of the Company have been debarred or disqualified from being appointed or continuing as directors of companies, is annexed to this report.
- 9. Disclosures in relation to the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 are provided in the Board Report.
- 10. Information with respect to Commodity Price Risk or Foreign Exchange Risk and Hedging Activities is provided in the Report of the Board of Directors & Management Discussion and Analysis and in the Notes to the Financial Statements, forming part of the Report and Accounts.
- 11. In view of the diversified business portfolio of the Company, its exposure in none of the individual commodities which are sourced either for use as inputs in its businesses or for agri-commodity trading, is material in the context of its overall operations, and also in terms of the Policy for determination of materiality of events and information for disclosure to the Stock Exchanges, as approved by the Board. Accordingly, the disclosure requirements prescribed under the SEBI Circular dated 15th November, 2018 are not applicable for the Company.
- 12. The total fees paid by the Company and its subsidiaries to Messrs. Walker Chandiok & Co. LLP, Statutory Auditors of the Company, and all other entities forming part of the same network, aggregate Rs. 25.15 Lakhs for the period under report.
- 13. Compliance Officer under the Listing Regulations 2015:

Mrs. Pragati Gupta, Company Secretary & Compliance Officer

- 14. The Company has adopted a 'Whistle Blower Policy' and has established the necessary vigil mechanism for directors and employees to report concerns about unethical behaviour. It is affirmed that no person was denied access to the chairman of the audit committee. The Whistle Blower Policy can be accessed at www.ptcil.com.
- 15. Your company has made compliances with mandatory requirements under SEBI (Listing Obligation and Disclosure Requirements)
- 16. Policy on Materiality and Policy on Related party Transactions can be accessed at https://www.ptcil.com/ corporate/Policies
- 17. The Company has a risk management policy for risk identification, assessment and control to effectively

manage risk associated with business of the Company.

#### **Means of Communication**

- 1. The quarterly results are placed on the Company's website whilst submitting to the Stock Exchange.
- Financial results are published in English and Hindi newspapers (generally in Financial Express and Jansatta). Notices of board meetings to approve the financial results are also published in these newspapers.
- 3. Financial results along with notice of the board meetings can be accessed at Company's website www.ptcil.com under the head 'Financials'.
- 4. The Company's website www.ptcil.com not only gives a description of its products and activities, but also highlights the achievements of the Company and official news releases. There are no Institutional Investors nor are any presentations made to analysts.

Annual General Meeting	Date: November 22, 2021
	Time: 03:00 P.M.
	Through Video Conferencing
Book Closure Date	Form October 22, 2021 to, October 29, 2021 (both days inclusive),
Financial calendar (Tentative)	1st April 2020 to 31st March 2021
Dividend Payment date	The Company is making a substantial investment in a new subsidiary Aerolloy Technologies Limited for entering into manufacture of aerospace related products which shall significantly diversify and grow the Company's portfolio. This is expected to yield positive financial growth also for the Company in the coming years. Hence, the directors do not consider it prudent to recommend any dividend for the year ended on March 31, 2021.
Listing on Stock Exchange	BSE Limited The Company has paid Annual Listing Fees to BSE Limited for the current year.
Stock Exchange Code	539006

# **General Shareholders' Information**



Market Price Data

Stock market price data for the financial year 2020-21. High/Low of daily closing market price of the Company's shares traded at BSE during each month in the Financial Year ended on March 31, 2021 are as under:

Month	High	Low	<b>Close Price</b>	No. of Shares
Apr-20	343.95	244.90	310.95	3,115
May-20	358.00	249.15	330.10	4,146
Jun-20	468.00	292.00	365.00	19,429
Jul-20	509.65	339.55	479.85	17,071
Aug-20	850.50	453.00	782.80	955,002
Sep-20	999.90	750.00	781.45	63,812
Oct-20	904.55	740.00	830.90	170,396
Nov-20	950.00	780.00	896.25	70,159
Dec-20	900.00	750.00	833.50	39,942
Jan-21	881.00	800.00	823.05	36,862
Feb-21	1138.00	815.10	1121.95	75,186
Mar-21	1710.00	1126.00	1479.80	50,535

Performance of the share % change in Company Share price % change in SENSEX price of the Company in 413.81% 68.01% comparison to the BSE Sensex: (During 2020-21) Performance of share price 1600 60000 1400 50000 1200 40000 Axis Title 1000 30000 800 600 20000 400 10000 200 0 0 Apr 20 May 20 Jun 20 Dec 20 Jul 20 Oct 20 Aug 20 Sep 20 Jan 21 Feb 21 Mar 21 **Nov 20** Sensex Registrar and Transfer M/s Link Intime India Private Limited Agent C-101, 247 Park, LBS Marg, Vikhroli West Mumbai 400 083 Phone 91-22 - 49186000 91-22 - 49186060 Fax e-mail rnt.helpdesk@linkintime.co.in

Share Transfer System	Share transfer work of the physical segment is attended to by the Company's Registrar and Share Transfer Agent within the period prescribed under the law and the listing agreement. Share transfers are approved by a committee of directors which meets periodically.
Plant Locations	AMTC Plant NH 25A, Sarai Shahjadi, Lucknow 227101, Uttar Pradesh, India.
	Windmill Power Division Surajbari Region, Shikarpur   Surajbari Region, Shikarpur Surajbari Region, Shikarpur   Village, Kutch District, Gujarat, India.
	Mehsana Plant Rajpur, Taluka Kadi, District Mehsana 382 740, Gujarat, India.
Address for	The Company Secretary
correspondence	PTC Industries Limited
	Advanced Manufacturing and Technology Centre
	NH-25A Sarai Shahjadi,
1	Lucknow-227101, Uttar Pradesh, India.

# **Dematerialization of Shares**

The Company has signed a tri-partite agreement with both depositories National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited and Company's Registrar and Share Transfer Agent M/s Link Intime India Private Limited to facilitate dematerialization of Shares. The Company's equity shares have been admitted to dematerialisation w.e.f. July 20, 2002 and the ISIN is INE596F01018. The details of shares in physical and Demat form as on March 31, 2021 is as under:

Description of Shares	Number of Shares	Percentage
No. of shares in physical mode	1,99,110	3.95
No. of shares in electronic mode	50,39,953	96.5
Total	52,39,063	100.00



# Distribution of shareholding (As on March 31, 2021)

Share Range	Number of shareholders	Number of shares	Percentage to total number of shares
From - To			
1 to 500	1820	197530	3.77
501 to 1000	111	81646	1.56
1001 to 2000	52	76921	1.47
2001 to 3000	23	61934	1.18
3001 to 4000	7	25361	0.48
4001 to 5000	9	44084	0.84
5001 to 10000	17	127008	2.42
10001 and above	41	4624579	88.27
Total	2080	5239063	100.00

Shareholding Pattern	No. Of Shares	% of Capital
Promoter and Directors (including relatives)	3631119	69.31
Clearing Members	1731	0.03
Other Bodies Corporate	169727	3.24
Hindu Undivided Family	120946	2.31
Market Maker	6500	0.12
Non Resident Indians	18850	0.36
Non Resident (Non Repatriable)	1705	0.03
Public	1288485	24.59
TOTAL:	5239063	100.00

Information pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations. 2015

Name	Mr. Priya Ranjan Agarwal
Date of Birth	August 15, 1958
Date of Joining	December 28, 1992
No. of shares held	386,000
Qualification	Bachelor of Engineering (Mechanical)
Experience	29 years
Expertise	Operations Marketing, Quality, Technical
Other Listed Company Directorship	-
Chairman/ membership in other listed company committees	-

# **GREEN INITIATIVE**

As a responsible corporate citizen, the Company welcomes and supports the 'Green Initiative' undertaken by the Ministry of Corporate Affairs, Government of India, enabling electronic delivery of documents including the Annual Report to shareholders at their e-mail address previously registered with the DPs and RTAs.

Shareholders who have not registered their e-mail addresses so far are requested to do the same. Those holding shares in Demat form can register their e-mail address with their concerned DPs. Shareholders who hold shares in physical form are requested to register their e-mail addresses with RTA by sending a letter, duly signed by the first/sole holder quoting details of Folio Number.

#### Financials

#### **CERTIFICATE OF NON-DISQUALIFICATION OF DIRECTORS**

[As per Clause 10(i) of Para C of Schedule V of the Securities Exchange Board of India (Listing Obligations and Disclosure Requirement) Regulations, 2015 read with regulation 34(3) of the said Listing Regulations].

# To, The Members,

# PTC Industries Limited,

- 1. We have examined the status of directors for the year ended on March 31, 2021, pursuant to the provisions of Clause 10(i) of Para C of Schedule V of the Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("the Regulations").
- 2. It is neither an audit nor an expression of opinion regarding the legality of debarring or disqualification by the Securities and Exchange Board of India (SEBI)/Ministry of Corporate Affairs (MCA) or any such statutory authority.
- 3. Our examination was limited to a review of the relevant records of the Company and website of MCA, stock exchange(s), SEBI and other relevant statutory authority (ies) (specify) as specified in Annexure to this certificate and it is solemnly the responsibility of Directors to submit relevant declarations and disclosures with complete and accurate information in compliance with the relevant provisions.
- 4. In our opinion and to the best of our information and according to our examination of the relevant records and the explanations given to us and the declarations and disclosures made by the Directors and the representation given by the Management, we certify that none of the directors on the board of PTC Industries Limited, have been debarred or disqualified from being appointed or continuing as directors of companies by the SEBI/Ministry of Corporate Affairs or any such statutory authority during the year ended at March 31, 2021.

For Amit Gupta & Associates Company Secretaries

Place: Lucknow Date: June 30, 2021

> Amit Gupta Proprietor Membership No. : F5478 C.P. No. 4682 UDIN- F005478C000561651



# CERTIFICATE ON CORPORATE GOVERNANCE

# UNDER THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS

# To the Members of PTC Industries Limited

# AMTC, NH-25A, Sarai Shahjadi

#### Lucknow

We have examined the compliance of conditions of Corporate Governance by PTC Industries Limited ("the Company"), for the year ended on March 31, 2021, as stipulated in regulation 17 to 27 and clauses (b) to (i) of regulation 46(2) and paragraphs C, D and E of Schedule V of the SEBI Listing Regulations for the period April 01, 2020 to March 31, 2021.

- 1. The compliance of conditions of Corporate Governance is the responsibility of the Company's Management. Our examination was limited to procedures and implementation thereof, adopted by the Company for ensuring the compliance of the conditions of the Corporate Governance. It is neither an audit nor an expression of opinion on the financial statements of the Company.
- 2. In our opinion and to the best of our information and according to our examination of the relevant records and the explanations given to us and the representations made by the Directors and the Management, we certify that the Company has complied with the conditions of Corporate Governance as stipulated in Regulation 17 to 27 and Clause (b) to (i) of Regulation 46 (2) of the Listing Agreements and regulation 17 to 27 and clauses (b) to (i) of regulation 46(2) and paragraphs C, D and E of Schedule V of the SEBI Listing Regulations for the respective periods of applicability as specified under paragraph 1 above, during the year ended March 31, 2021.
- 3. We state that such compliance is neither an assurance as to the future viability of the Company nor the efficiency or effectiveness with which the Management has conducted the affairs of the Company.

Place: Lucknow Date: July 07, 2021 For C.P. Shukla & Co. Company Secretaries

(C.P Shukla) Membership No. : F3819 C.P. No. 513 UDIN-F003819C000592770